



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2023
2:30 PM
MONTHLY MEETING**

Board Members

Present: Deborah Licata, Brielynn Bell, Peter Heffley, Michelle Stevens, Lorrei DiCamillo, Robert Schreck, Ronald Rambally

Excused: James Deuschle, Wayne Robinson

Also Present: Andrea Todoro, Elizabeth Sterns, Amy Jones, Lauren Lysiak, Rachel Banas

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at **2:28PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **September 11, 2023** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS

website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The July 24, 2023 Minutes were approved.

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley the July 24, 2023 Minutes was approved as presented. All in favor. Non-opposed.

Financial Report

Amy Jones presented the financial reports for the period ending August 31, 2023.
(a copy is attached hereto and made a part hereof.)

Upon motion duly made by Peter Heffley and seconded by Deborah Licata, the August Financials were approved as presented. All in favor. Non-opposed.

Upon motion duly made by Peter Heffley and seconded by Brielynn Bell, the travel policy was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Deborah Licata and seconded by Brielynn Bell, the financial management policy was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Ronald Rambally and seconded by Peter Heffley, the hiring of legal counsel was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, the redesign of the website was approved as presented. All in favor. Non-opposed.

School Leader Report

The Board would like to thank James Deuschle for linking West Buffalo Charter School and Rich Products together to facilitate our evacuation drill. They have been great to work with.

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, the School Leader Report has approved as presented. All in favor. Non-opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Peter Heffley and seconded by Lorrei DiCamillo. The meeting was adjourned at 3:27PM.

Respectfully Submitted,
Lauren Lysiak

The next WBCS Board meeting will take place on October 23, 2023 at 2:30 PM in the WBCS Administrative Conference Room.